## GTA and the GDPR

Personal Data held by Gordano Textile Artists comes under two headings

- 1) Data about members (including TAG members).
- 2) Data collected for our mailing list.

## **Members Data**

We hold records of members' name, address, email address and telephone number(s). This is supplied by each member and is circulated to all other members for the purpose of running the group. The data is not shared with any other organisations.

The lawful basis for holding this data is consent.

A member may withdraw their consent to sharing this data at any time.

## **Mailing List**

We hold records of names and email addresses of individuals who have asked to be added to our mailing list. The mailing list is used to send newsletters about Gordano Textile Artists exhibitions and other activities. Records are stored in our Google account which is password protected.

The lawful basis for holding this data is consent.

The data may be shared with other organisations for the purposes of creating or sending the newsletter. We will take reasonable steps to ensure that they are GDPR compliant before using their services. Data will not be shared for any other reason.

In each newsletter we will include the following information

- how to amend or update your personal information
- how to unsubscribe from the mailing list.

When a request to unsubscribe is received, we will delete the personal data from our records.

If we wish to use the mailing list for any other purpose, we will obtain consent from each subscriber for the new use.